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Minutes of the 20th Meeting of the Internal Quality Assurance Cell (IQAC) of the ICFAI University, Dehradun held on February 27, 2025 at 10:00 hrs. in Board room, IUD.

Members present:

Prof. (Dr.) Ram Karan Singh (Vice-Chancellor)	Chairman
Dr. Ramesh Chand Ramola (Registrar)	Member
Prof. (Dr.) Arun Kumar Singh (Director, IQAC)	Member
Mr. Amit Kumar Bera (Deputy Director, IQAC)	Member
Prof. Latha Pillai (Senior Advisor, ICFAI Group)	Member
Prof. T.S. Rama Krishna Rao (Dean, Accreditation IBS) (through video conferencing)	Member
Prof. Tapan Kumar Chandola (Dean, ILS)	Member
Dr. Meena Bhandari, (Dean/In-charge, IEd.S)	Member
Dr. Alka N. Choudhary (Principal, ISPS)	Member
Dr. Sanjeev Kumar (Associate Dean, ITS)	Member
Dr. Monica Kharola (Associate Dean, ILS)	Member
Dr. Puncet Kumar Gupta (Research Coordinator)	Member
Mr. G. F. Chakravarthi (Controller of Examinations)	Member
Mr. Mohit Kumar Arya (IT Coordinator)	Member
Mr. Manohar Sisodiya (Deputy Librarian)	Member
Mr. Abhinav Joshi (Student Nominee) (through video conferencing)	Member

Special Invitees:

Dr. Bineet Kumar Joshi (Associate Professor, ITS)
Dr. Shailesh Chamola (Assistant Professor, IBS)
Dr. Gyanendra Rawat (Assistant Professor, IEd.S.)
Dr. Praveen Dube (Assistant Professor, IBS)
Dr. Mrigankshi Wilson (Assistant Professor, ILS)
Mr. Atm Prakash Rai (Assistant Professor, ILS)
Ms. Priya Chanana (Assistant Professor, ILS)
Mr. Amit Das (Assistant Professor, ITS)
Dr. Saurabh Siddhartha (Assistant Professor, ILS)
Dr. Avishek Raj (Associate Professor, ILS)
Mr. Sanjeev Bisht (Administrative Officer)

The 20th meeting of the Internal Quality Assurance Cell (IQAC) commenced with a warm welcome from the Chairman, who extended his heartfelt greetings to all esteemed members present. The meeting was enriched by the presence of both members and invitees, fostering a


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collaborative and insightful discussion. Their diverse expertise and valuable contributions set the stage for meaningful deliberations aimed at enhancing institutional quality and excellence.

20.01 Grant of Leave of absence, if any

The following members were unable to attend the 20th IQAC meeting: Dr. Rishi Dwesar (Dean, IBS), Ms. Neeetu Jaitely (Stakeholders Nominee), Ms. Meghna Sharma (Nominee from Alumni), Adv. Meenakshi Yadav (Nominee from Employers), Mr. Ritesh Dhiman (Nominee from Industry), and Ms. Pratima Menon (Nominee from Local Society). In acknowledgment of their unavoidable absence, the Chairman granted leave of absence.

20.02 Confirmation of the Minutes of the 19th Meeting of the IQAC

The minutes of the 19th Meeting of the Internal Quality Assurance Cell (IQAC) of The ICFAI University, Dehradun, held on December 17, 2024, were confirmed during the 20th IQAC meeting. The minutes were approved by all members.

20.03 Follow up Action on the Minutes of the 19th Meeting of the IQAC

As part of the follow-up action on the minutes of the 19th IQAC meeting, the IQAC prepared a comprehensive action taken report, with relevant links provided for each claim. The committee members acknowledged and appreciated the proactive efforts of the IQAC team.

20.04 Metric Wise Progress Report (*Basic Accreditation Framework*)

The attribute in-charge presented a Metric-Wise Progress Report aligned with the draft Basic Accreditation Framework (BAF) as of June 19, 2024. This report provided a comprehensive analysis of the institution's performance across the ten attributes outlined by NAAC. The committee members reviewed each attribute and noted significant improvements compared to the previous meeting. Positive progress was observed in several key areas, including the systematic collection of stakeholder feedback, compilation of student and alumni data, and enhanced practical and industry-focused programs. The University has also adopted an improved version of ERP & SIMS, ensuring efficient academic processes. Additionally, the existing infrastructure is well maintained, and notable advancements in green initiatives were highlighted, with the successful completion of a green audit, energy audit, and certification under ISO 14001 & ISO 50001. The University's website has been updated with the composition of various statutory committees and relevant minutes further strengthening transparency and accessibility.

The members of the IQAC recommended the following actions for further improvement:

- a) While curriculum revisions have been undertaken, the percentage of revision should be incorporated under the relevant matrix for accurate documentation and assessment.
- b) For programs not governed by regulatory bodies like BCI, PCI, and NCTE for intake, the University may consider projecting filled-up seats closer the sanctioned capacity by obtaining approval from the competent authorities.


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- c) The skill-oriented courses across various programs require further internal review to ensure their effectiveness, with proper mapping to the National Skills Qualifications Framework (NSQF) and National Credit Framework (NCrF), as approved by the Board of Studies (BOS) and Academic Council under Metric No. 1.5.
- d) Although some faculty members have participated in Faculty Development Programs (FDPs), efforts should be made to increase participation in the next quarter to maximize points.
- e) A review of consultancy-related information under the Research and Consultancy attribute was suggested for greater clarity and enhancement.
- f) The procurement of additional licensed software, journal subscriptions, and similar academic resources should be prioritized.
- g) Immediate action is required on recommendations from the green audit, energy audit, and certifications under ISO 14001 & ISO 50001, with a phased approach for implementation.
- h) Once the Institutional Development Plan (IDP) is approved, adherence to and monitoring of the resulting action points must be ensured.
- i) Greater focus is required on the Governance and Administration attribute to ensure streamlined processes and alignment under the relevant metrics.
- j) The Academic and Administrative Audit (AAA) should be conducted at the earliest to incorporate further suggestions and drive improvements.
- k) The Extended Curricular Engagements attribute requires additional strengthening through enhanced activities and comprehensive data collection.
- l) Participation in sports, extracurricular activities, and inter-university competitions is currently below the desired level; the University has expressed its intent to focus on improving these aspects in the upcoming quarter.
- m) An internal audit should be carried out to ensure a comprehensive accreditation assessment.

20.05 Quality Performance Appraisal

The Director, IQAC, briefed the Committee on the status of NIRF 2025, confirming its successful submission on January 10, 2025, under the categories of Management, Law, Engineering (first time), and Overall. Additionally, the Committee was informed that the AISHE (All India Survey on Higher Education) data was submitted on February 14, 2025, and the AQAR (Annual Quality Assurance Report) was submitted on January 24, 2025. The IQA report will be submitted as soon as the portal opens. The Committee members appreciated and acknowledged these significant contributions toward institutional development.

20.06 Other Information Items

The members informed the following points:

- a) All photographs used in reports as evidence should be geotagged for authenticity.
- b) The University should encourage faculty members to serve as Ph.D. co-guides at other institutes/universities to enhance the number of Ph.Ds. awarded per eligible guide.


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- c) ABDC-C category research papers should also be included in the current research data to ensure comprehensive reporting.
- d) The minutes and action taken reports of all statutory committees have been appropriately documented and incorporated into the University website.
- e) The data collection timeframes for NAAC accreditation are as follows: research data up to December 2024, financial data up to March 2025, and academic data up to July 2025.
- f) Previous work experience should be included in faculty experience records, with supporting evidence required for validation.

20.07 Any Other Items

The Committee members recommended that the University should be in a position to apply for the Basic Accreditation Framework (BAF) by July–August 2025. This timeline will enable the University to leverage the data from the latest academic year 2024–25 for accreditation purposes.

20.08 Date for the Next meeting

It was suggested that the next meeting be scheduled after the release of the NAAC metrics and in consultation with external experts, with the details to be communicated accordingly.

The meeting concluded with a vote of thanks to the chair.



Prof. (Dr.) Ram Karan Singh
VICE CHANCELLOR
Chairman
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